

## How to Claim CNE Credits from INACSL25

Thank you for attending INACSL25! In order to track all of your CNE credits from the conference, you need to complete the evaluation surveys for **each session you attended**. This is how our system marks your attendance; if you attended a session but do not complete the evaluation survey, the CNE credit associated with that session will <u>NOT</u> show up on your CNE Certificate.

In addition to completing evaluations for each session you attended, you must complete the **overall conference evaluation**.

Thankfully, completing these evaluations is very easy!

1. Start by opening the conference app and clicking "Claim CNE" on the homepage:





2. This will take you to the **INACSL25 Survey Magnet Website**. Here you will see a list of required tasks:



3. Click "Step 1: Select Sessions Attended and Complete Evaluation Questions." On this page, you will see the entire list of CNE-eligible sessions at the conference.

Now, you must find the sessions you attended and complete those respective evaluations. Click the small downward arrow symbols next to the timeslot of the session(s) you attended to see the full list of sessions at that time. Once you find a session you attended, click **"Unlock Evaluation:**"

Saturday, June 21s			Expan I 🗸
7:30 AM - 9:00 AM	(1)		~
9:15 AM - 10:00 AM	и (7)		~
10:15 AM - 11:00 A	M (7)		~
1:45 PM - 3:15 PM	(7)		~
3:30 PM - 4:15 PM	(7)		~
4:30 PM - 6:00 PM	(7)		v
Sunday, June 22nd			Collaps 🕴 🛧
7:30 AM - 8:15 AM	(6)		^
:30 AM - 8:15 AM	"That's Not What My Instructor Said!" Implementing	0.75 Credits	Unlock Evaluation
	Standardized Teaching Plans		
:30 AM – 8:15 AM	Standardized Teaching Plans Creating a Cost-Effective Simulated Participant Program that follows Standards of Best Practice.	0.75 Credits	Unlock Evaluation



4. After clicking the "**Unlock Evaluation**" button next to a session you attended, you will be prompted to complete an evaluation:

INACSL Session Evaluations Sunday, June 22nd 7:30 AM – 8:15 AM
Creating a Cost-Effective Simulated Participant Program that follows Standards of Best Practice.
Lead Author: Kelly Russin, DNP, RNC-OB, CHSE – University of South Carolina, College of Nursing
Co-Author: Lonnie Rosier, MLIS, CHSOS – University of South Carolina, College of Nursing
Session Content
To what extent do you agree or disagree with the following statements:
The title and the abstract of the presentation matched the content of the presentation. (Required)
O Strongly Agree
O Agree
O Neither Agree nor Disagree
O Disagree
O Strongly Disagree



## 5. Repeat this process for every session you attended:

41 C 4 T 100 - 41 169 T 189	Evaluate Competency in Undergraduate Learners	and of all and the	
4:15 PM - 5:00 PM	Interruption Management Strategies for Nursing Students: Is simulation the key?	0.75 Credit	Evaluation Completed
4:15 PM ~ 5:00 PM	Lightning Learning (3 presentations) - Technology/Innovation in Simulation I	0.75 Credits	Locked
4:15 PM - 5:00 PM	Quality Improvement Project: Implementing Role- Play Simulations During Clinical Instructor Orientation	0.75 Credits	Locked
5:00 PM - 6:30 PM	(1)		
5:00 PM - 6:30 PM	Networking Reception and Poster Viewing	1.5 Credits	Evaluation Completed
Saturday, June 21st			Collapse 🔺
7:30 AM - 9:00 AM	(1)		
7:30 AM - 9:00 AM	Hayden Vanguard Lectureship: Catalyzing Nursing Innovation	1 Cred	Evaluation Completed
9:15 AM - 10:00 AN	1 (7)		
9:15 AM - 10:00 AM	Connecting the Dots: Translating Classroom Knowledge into Lab and Clinical	0.75 Credit	<b>Evaluation Completed</b>



 Once you have completed the evaluations for all the sessions you attended during the conference, click the "Submit" button at the top of the page listing all sessions. This step is very important – if you don't click "submit" here, your evaluations won't be pulled into your CNE certificate:

STE EVA	P 1: SELECT S	SESSIONS JESTIONS	ATTENDED	AND COMPLETE	Su	bmit	
Click to ac	Click through the list below and complete evaluations for all sessions that you attended. PLEASE NOTE: You will only be a to access session evaluations once the session is over.						
Once page	you have compl	ieted all eval	luations for all se	ssions you have attend	led, click "Submit" in the top righ	it corner of this	
Sc	rt by Date	~	All Dates	~	Filter sessions		
So	rt by Date ursday, June 19th	<b>~</b>	All Dates	~	Filter sessions	Expand	
50 Th 8.0	rt by Date ursday, June 19th 10 AM – 12:00 PM	▼ h 1 (6)	All Dates	~	Filter sessions	Expand	
5c Th 8.0 8.0	rt by Date ursday, June 19th 10 AM – 12:00 PM 10 AM – 5:00 PM	• 1 (6) (2)	All Dates	~	Filter sessions	Expan	

7. Once you click submit, you will be taken to the Survey Magnet home page. Now, you must complete **Step 2: the overall conference evaluation**.

1	TASKS (You have 2 left to complete out of a total 3 assigned tasks)
	Step 1: Select Sessions Attended and Complete Evaluation Questions 13.2 CNE Credits claimed
	Step 2: Complete Overall Conference Evaluation
	🛞 Certificate



8. Complete all required questions in this evaluation. Then, click **"Submit to Complete Task**."

ter response here			
		 	/

9. After clicking the "**Submit to Complete Task**" button, you will be redirected to the homepage of the INACSL Survey Magnet Website. Now, you just need to complete the final task: Click "**Certificate**" to download your CNE Certificate for INACSL25!

:7	TASKS (You have 1 left to complete out of a total 3 assigned tasks)
	Step 1: Select Sessions Attended and Complete Evaluation Questions 21.2 CNE Credits claimed
	Step 2: Complete Overall Conference Evaluation Evaluation started Sunday, June 22nd, 4:46 PM and completed Sunday, June 22, 5:05 PM
	Certificate



10. Review your certificate. You are able to email it to yourself, print it or save it as a PDF.



If you are missing CE credits for a session – no problem! You can return to the Task Page and click **"Step 1: Select Sessions Attended and Complete Evaluation Questions**" and complete the evaluation for the missing session(s).

Thanks for attending INACSL25 and we hope to see you next year in Oklahoma City!

