



Dissemination of Work and Authorship Policy

PURPOSE

INACSL supports its members to publish or disseminate work generated from projects when that work supports the advancement of simulation. Although individuals are at liberty to submit work to any publication in their own name(s), discretion should be used when submitting work that represents INACSL or could be interpreted as a representation of INACSL. This policy will guide the submission of publications and work in the name of INACSL, including INACSL committees, Special Interest Groups (SIGs), Regional Interest Groups (RIGs), and affiliate partnerships. This policy also outlines the authorship of such work.

DEFINITION

For the purposes of this policy, a publication is defined as any scholarly work that would be submitted for publication or public dissemination. This includes, but is not limited to, articles, white papers, editorials, abstracts, and presentations.

POLICY

All proposed publications seeking to represent INACSL should be submitted to the Board of Directors for review prior to submission. All Board of Directors reviewed submission will remain confidential. The Board of Directors will determine whether it is appropriate for the submission to be published or disseminated using the INACSL name and may follow one of the following courses of action:

- a. Endorse the use of INACSL's name for the publication as presented.
- b. Suggest appropriate edits to the publication in order to receive endorsement for the use of INACSL's name for the publication; submitter(s) may choose to not make the edits and submit the publication with individual authorship. Suggested edits should be strategic and focus on accurate representation of INACSL's mission, vision, and values.
- c. Deny the use of the INACSL name for the publication as presented; submitter(s) may choose to submit the publication with individual authorship

Member submissions to INACSL's official journal shall undergo the standard submission and review process as defined by the journal. Approval for publication is at the discretion of the journal's editorial board. INACSL committees, SIGs, RIGs, board members, and general members are not guaranteed publication.

AUTHORSHIP

Authorship provides credit for a scholar's contributions and carries accountability. Authors are expected to fulfill the criteria below (adapted from International Committee of Medical Journal Editors)

To be considered for authorship, committees, individuals, and/or both should meet the following criteria, in alignment with ICMJE and the *Clinical Simulation in Nursing* journal:

1. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
2. Drafting the work or reviewing it critically for important intellectual content; AND
3. Final approval of the version to be published; AND
4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

The inclusion of authors and sequence of authorship should be determined by the team/committee at the onset and at several points throughout the projects. All members that meet the above criteria must be included as an author.

Submitters should review the individual journal's submission guidelines for information on the format for listing author contributions.

If generative artificial intelligence (AI) was used in development of any component of the manuscript(s), disclosure should be in line with the author guidelines of the journal being submitted to. See references for additional guidelines on the use of generative AI.

ACKNOWLEDGEMENTS

Committee members who do not meet the criteria for authorship should be acknowledged in a separate section. Acknowledgements can also be given to those who provided technical or writing assistance.

THIRD PARTY SUBMISSIONS

All manuscripts must be submitted by an author and may not be submitted by a third party.

REFERENCES

International Committee of Medical Journal Editors. Defining the role of authors and contributors. 2023. <https://www.icmje.org/recommendations/browse/roles-and-responsibilities/-the-role-of-authors-and-contributors.html>

Committee on Publication Ethics (COPE). Authorship and AI tools. COPE position statement. February 13, 2023. Accessed September 20, 2024.
<https://publicationethics.org/cope-position-statements/ai-author>